

Theories of Communication in International Business (TOEIC Bridge)	
Course Instructor: Charles Kitts	Course structure: Lecture
Contact: ckitts@miu.ac.jp	Grade structure: Pass/Fail
Office Hours: Adjustable	Compulsory
Course goal: TOEIC Preparation	2 Credits
<p>Course Overview:</p> <p>This course will aim to improve students' performance in the TOEIC examination by increasing English listening, reading, and grammar recognition through practice. At the same time, providing the vocabulary and confidence to communicate effectively in a professional setting.</p>	
Resources: Learning materials will be provided.	

Week 1	Lesson Focus	Learning Goals
April 9 th	Introduction/Course Overview	
April 10 th		
Week 2		
April 14 th	Listening/Grammar	Word Form
April 15 th	Grammar/Writing	
April 16 th	Reading/Grammar	
April 17 th	Overview	
Week 3		Learning Goals
April 21 st	Listening/Grammar	Tenses
April 22 nd	Grammar/Writing	
April 23 rd	Reading/Grammar	
April 24 th	Overview	
Week 4		Learning Goals
April 28 th	Listening/Grammar	Basic Question forms
April 29 th	Holiday	
April 30 th	Grammar/Writing	
May 1 st	Reading/Grammar	
Week 5		Learning Goals
May 5 th	Holiday	Embedded Questions
May 6 th	Holiday	
May 7 th	Listening/Grammar	
May 8 th	Grammar/Writing	
Week 6		Learning Goals
May 12 th	Listening/Grammar	Reported Speech
May 13 th	Grammar/Writing	
May 14 th	Reading/Grammar	
May 15 th	Overview	
Week 7		Learning Goals
May 19 th	Listening/Grammar	Modals (can, could, will, would, should, etc.)
May 20 th	Grammar/Writing	
May 21 st	Reading/Grammar	
May 22 nd	Overview	
Week 8		Learning Goals
May 26 th	Listening/Grammar	Modals

May 27 th	Grammar/Writing	
May 28 th	Reading/Grammar	
May 29 th	Overview	
Week 9		Learning Goals
June 2 nd	Listening/Grammar	Prepositions (in, on, at, by, etc.)
June 3 rd	Grammar/Writing	
June 4 th	Reading/Grammar	
June 5 th	Overview	
Week 10		Learning Goals
June 9 th	Listening/Grammar	Nouns/Pronouns
June 10 th	Grammar/Writing	
June 11 th	Reading/Grammar	
June 12	Overview	
Week 11		Learning Goals
June 16 th	Listening/Grammar	Passive voice
June 17 th	Grammar/Writing	
June 18 th	Reading/Grammar	
June 19 th	Overview	
Week 12		Learning Goals
June 23 rd	Listening/Grammar	Linking Words (Because, but, since, even though, etc.)
June 24 th	Grammar/Writing	
June 25 th	Reading/Grammar	
June 26 th	Overview	
Week 13		Learning Goals
June 30 th	Listening/Grammar	Relative Clauses/Conditional Sentences
July 1 st	Grammar/Writing	
July 2 nd	Reading/Grammar	
July 3 rd	Overview	
Week 14		Learning Goals
July 7 th	Holiday	Verb/verb patterns
July 8 th	Listening/Grammar	
July 9 th	Grammar/Writing	
July 10 th	Reading/Grammar	
Week 15		Learning Goals
July 14 th	Listening/Grammar	Phrasal verbs
July 15 th	Grammar/Writing	
July 16 th	Reading/Grammar	
July 17 th	Overview	
Week 16		Learning Goals
July 21 st	Holiday	Wrap-up/Test
July 22 nd	Review	
July 23 rd	Review	
July 24 th	Review	
Week 17		Learning Goals
July 28 th	Review	