

Course Title	<b>Career Design 2</b>	Instructor(s)	Baiko Sai Kenji Saitto
		E-mail	Hayase: hhayase@miu.ac.jp
Class Style	Lecture	Office Hours	
Track	All Tracks	Mode of Instruction	
Credits		Allocated Year	2 <sup>nd</sup> .year, Spring
Active Learning	<p>The course adopts an active learning approach emphasizing student participation and real-world applications.</p> <p>Teaching methods include:</p> <ul style="list-style-type: none"> <li>• Interactive lectures</li> <li>• Group discussions and team-work</li> <li>• Role-play simulations</li> <li>• Career reflection exercises</li> <li>• Guest speakers from industry</li> <li>• Presentation practice</li> <li>• Career planning workshops</li> </ul>	Compulsory or Elective	Compulsory
Course Overview	<p>This course focuses on preparing students for internships, job hunting, and professional careers in Japan and internationally. These courses contribute to the university's internationalization strategy by supporting the successful integration of international students into both academic life and Japanese society.</p> <p>By combining self-development, intercultural learning, and professional preparation, the Career Design program helps students become globally competent graduates capable of contributing to international cooperation and multicultural communities</p>		
Course Objectives	<p>By the end of this course, students will be able to:</p> <ol style="list-style-type: none"> <li>I. Explain the Japanese job-hunting process (就職活動).</li> <li>II. Research and analyze industries and companies in Japan.</li> <li>III. Identify and present their strengths and career goals (自己分析・自己PR).</li> <li>IV. Prepare professional job application documents (ES・履歴書・CV).</li> <li>V. Demonstrate effective interview and group discussion skills.</li> <li>VI. Apply knowledge of Japanese workplace culture and etiquette.</li> <li>VII. Understand basic employment regulations and work visa requirements.</li> <li>VIII. Develop and present a personal career plan.</li> </ol>		
Prerequisite			
	No	Contents	Homework

<b>Course Schedule</b>	1	Understanding Job Hunting in Japan	
	2	Industry Research and Career Opportunities	
	3	Understanding Companies and Organizational Culture	
	4	Professional Communication: Email and Telephone Skills	
	5	Self-Analysis for Career Development	
	6	Writing Effective Entry Sheets	
	7	Resume and CV Preparation	
	8	Group Discussion Skills for Recruitment	
	9	Interview Etiquette and Preparation	
	10	Mock Interviews (Individual)	
	11	Mock Interviews (Group)	
	12	Companies Hiring International Graduates	
	13	Work Visas and Employment Regulations	
	14	Alumni Career Talks	
	15	Career Strategy Presentation	
<b>Grading</b>	<p>Student performance will be evaluated through the following components:  Participation and Engagement – 30%  Career Portfolio and Reflections – 20%  Assignments and Written Work – 20%  Presentations and Career Plan – 30%  Students are expected to attend all the 15classes. The attendance of over 10 classes is strictly required.</p>		
<b>Textbooks</b>	Handouts		
<b>Refer-ences</b>			
<b>NOTES</b>			